

How can I comply with the New Los Angeles Fire Department (LAFD) High-rise Evacuation Ordinance?

Step One:

The building owner and/or manager shall designate a Fire Safety Director and an alternate for each high-rise building. The Fire Safety Director, owner and/or manager shall designate a minimum of two Floor Wardens for each floor.

Step Two:

Select an approved Los Angeles Fire Department High-Rise Life Safety Consultant. To be approved, this consultant must possess the Los Angeles Fire Department's Certificate of Fitness Upgrade for training, testing and issuing Fire Safety Director (FSD) and Floor Warden Training (FW) Certificates.

To obtain the most recent list of upgraded High-Rise Life Safety Consultants, e-mail the Los Angeles Fire Department @ LAFDHREVAC@lacity.org

Step Three:

The approved High-Rise Life Safety Consultant will train and test the selected Fire Safety Directors and Floor Wardens. Upon successful completion of the test, the High-Rise Life/safety Consultant will issue the Fire Safety Director and the Floor Wardens their certificates.

Step Four:

The High-Rise Life/Safety Consultant shall in conjunction with the Fire Safety Director, ensure that a list of the Fire Safety Director(s) and all the Floor Wardens are forwarded to the LAFD High-Rise Inspector electronically on approved forms to LAFDHREVAC@lacity.org

Additional Requirements of the High Rise Evacuation Ordinance Include:

1. Building Inventory Sheets

All high-rise buildings will be required to provide the Los Angeles Fire Department with approved building inventory sheets as part of their emergency plan. The specific information and format of these Building Inventory sheets can be obtained from the High-Rise Life Safety Consultants.

2. Total Evacuation Drills

Buildings that have 35 stories or more are required to have a “Total Evacuation Drill” every three years. The Fire Safety Director will be contacted by the LAFD High-Rise Evacuation Inspector to formulate an approved Incident Action Plan and schedule the drill.

For further questions please e-mail LAFDHREVAC@lacity.org

We recommend that all Fire Safety Directors work closely with the LAFD High-rise Life/Safety Consultants and the LAFD High-rise Inspector to obtain a thorough understanding and working knowledge of all required duties and responsibilities of Fire Safety Directors in accordance with the Los Angeles Fire Code.